

BOARD AND COMMISSION APPOINTMENTS - 2015

Incumbent has reapplied (highlighted in yellow)

Airport Advisory Board

Standefer, Wayne (does not wish to be reappointed District 5

Animal Shelter Advisory Board

Vacant

District 5

Munford, Julie (has served 9 yrs.)

Consensus

Michelle Steppe

Building Advisory and Appeals Board

Roper, Vance (has served six years)

District 5

Library Board

Rios, Ramon (has served six years)

District 5

Zoning Board of Adjustments

Davidson, Wendell (has served six years)

District 5

Board/Commission Candidate Application

The information contained in this application will become public record. Any false information given will be grounds for removal from boards and commissions.

Name Michelle D. Stepe
 Home Address 6977 Shoreline, Grand Prairie, TX 75051
 Occupation wedding officiant
 Employer Love Story Weddings
 Employer Address Grand Prairie, TX 75051
 Home Phone 214 930 9531 Business Phone _____
 Email address: missy.stepe@gmail.com
 President of city for 8 years. I live in city council district number 4

Board or Commission Applying for: (List top 3 choices)

1. Animal Shelter Advisory

2. _____

3. _____
 Have you ever been a member of a Grand Prairie Board or Commission? If so, indicate your previous appointment and approximate dates of service: NO

Special knowledge, education, experience, interest or other information applicable to the board(s) for which you are applying:

Canine Rescue + Adoption, SPCA volunteer
Humane Society volunteer

Applicant Signature

[Signature]

Date

7/20/15

Return to: City Secretary
 City of Grand Prairie
 P.O. Box 534045
 Grand Prairie, TX 75053-4045
 Phone: 972-237-8035
 Fax: 972-237-8088
 E-mail: cdmaggio@gpfx.org

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Information about Boards and Commissions

City government depends heavily on residents who volunteer their time and energy to participate as members of boards and commissions. The involvement of residents is important to setting the direction of Grand Prairie's future.

Qualifications for Appointment

Each board may have specific requirements for members (these are listed below in the description of each board). With very few exceptions, members must be residents of the City of Grand Prairie.

Selection Process

Members of boards and commissions are appointed for three-year terms by a majority vote of the mayor and city council. Appointees are selected in July of each year and as vacancies occur. If the board has nine members, the mayor and each council member

appoint one member. Terms are limited to two consecutive three-year terms. Any member who is absent from three regularly scheduled meetings is subject to removal. Citizens may only serve on one board or commission at the same time.

Boards and Commissions

Airport Advisory Committee
 Serves as an advisory board to the city council and makes recommendations for operation, management, maintenance, expansion and improvements to the municipal airport.

- Meets as needed.
- Nine members: two members must be pilots; one must be a registered engineer; one must be selected from a development-related profession, and three must have an interest and knowledge of aviation and will be selected at large.
- Mayor and council members appoint one member each.

Animal Shelter Advisory Committee

Provides advice and recommendations to the city council related to the Animal Shelter and general animal control throughout the community.

- Meets quarterly, third Thursdays in Feb., May, Aug. and Nov. at 7 p.m.
- Thirteen members: nine members shall be citizens; one member shall be a licensed veterinarian; one member shall have duties which include the daily operation of an animal shelter; one member shall

be the city's Environmental Services Director; and one member shall be a representative of an animal welfare organization.

Building Advisory and Appeals Board

Makes recommendations to City Council relating to the Uniform Building Code. Conducts hearings related to junked or inoperable vehicles; abatement of nuisances; substandard structures; and appeals of decisions of the City's plumbing, mechanical, and/or electrical inspectors.

- Meets second Monday at 6 p.m.
- Nine members: architect; licensed engineer (preferably in the structural field); home builder or contractor operating in the city; plumber or mechanical contractor; electrician; remaining members selected from among building-related professions.
- Mayor and council members appoint one member each.

Civil Service Commission

Monitors the city's personnel practices relating to the hiring, firing and administration of disciplinary action of police and fire civil service personnel, and ensures the provisions of Chapter 143, Local Government Code

- are enforced.
- Meetings are called as needed.
- Three members must be a resident of the city for three years, over the age of 25 and have not held a public office in the previous three years.
- Appointees must not conduct business as a supplier or vendor to the city.
- Appointments are made by the city manager and ratified by the city council.

Commission on Aging

Makes recommendations to the city council concerning transportation, medical, financial, housing and entertainment needs of the aging.

- Meets second Wednesdays at 10:30 a.m.
- Nine members.
- Mayor and council members appoint one member each.