

SOLE SOURCE PURCHASE JUSTIFICATION FORM

Date: 3/5/2019

Department: Fire

Policy: Sole Source purchases are exempted from bidding requirements as stated in Section 252 of the Local Government Code. State law clarifies sole source as follows:

1. items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;
2. films, manuscripts, or books;
3. gas, water, and other utility services;
4. captive replacement parts or components for equipment;
5. books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials;

Service/Commodity to be Purchased:

Annual maintenance for the cities outdoor warning siren network.

Identify the need and planned use for the commodity/service.

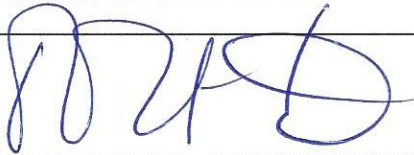
Mass Notification Services (MNS) will conduct annual maintenance of all outdoor warning sirens which includes but limited to changing batteries, cleaning/replacing electrical components, maintaining all wind sensors at each siren, periodic updates to the software (NexGen) which operates the sirens. Because of the specific design and electrical parts utilized in the siren, city staff cannot maintain the sirens and needs a professional training and authorized to work on the sirens.

What is unique about this commodity/service? Why is this necessary to meet your department's goals?

The uniqueness of MNS is that they are the only trained and authorized provider to maintaining our sirens per the manufacture, American Signal. Having a trained service provider to maintaining the operational capability of our sirens will ensure that our city can quickly and efficiently warn our citizens of an impending emergency.

Are there competing products? If there are why will they not work? Please be very specific and identify all research into the subject. *Please note if there are competing products there must be a very clear reason why they will not work to justify sole source.*

There are no other providers that are certified and/or authorized to work on American Signal sirens in Texas.



Department Director



Purchasing Manager

Official Use Only:

Market Research Date:

Re-Evaluation Date:

PO No.(s):