

PLANNING & ZONING COMMISSION DRAFT MINUTES OF SEPTEMBER 10, 2012

AGENDA PUBLIC HEARING ITEM: #17-TA120902, Text Amendment, Article 22, "Fee Schedule," of the Unified Development Code.

Senior Planner Mary Elliott presented the case report and a Power Point presentation to the Commission for a request for the approval of a Text Amendment to Article 22, "Fee Schedule," of the Unified Development Code and Section 7-56 and Section 7-105 of the Code of Ordinances to amend and update fees charged for certain building, electrical, mechanical, sign and certificate of occupancy permits. The owner is the City of Grand Prairie Planning Department and the applicant is Mary Elliott, AICP.

Mrs. Elliott stated this action has been requested to ensure that permit fees collected for buildings and construction will cover the City services required to facilitate new development and the City does consider and find that this amendatory ordinance should be enacted since its provisions are in the public interest and will promote the health, safety and welfare of the community.

Mrs. Elliott stated the proposed fee recommendations were developed after a fee schedule survey was conducted of other area cities. In that study, it was found that our "New Single Family Residential" permit fee (\$700) is 51% less than the average among 15 cities (\$1057). In addition, the following fees were also less than the average. Plan review fee (\$50) is 94% less than average (\$97). Change of occupancy fee (\$60) is 58% less than average (\$95). Electrical and Mechanical permit fee is 30% less than average (\$52). Sign permit minimum fee (\$50) is less than 54% of the average (\$77).

Mrs. Elliott stated after consideration of these amendments on July 10, 2012 by the City Council Development Committee and on August 1, 2012 by the Finance and Government Committee, the committee members directed staff to initiate the preparation of an ordinance amending Article 22, "Fee Schedule" of the Unified Development Code for submittal to the Planning and Zoning Commission for a recommendation to the City Council.

Mrs. Elliott stated the Development Review Committee (DRC) recommends approval of the proposed amendments to Article 22, "Fee Schedule" of the Unified Development Code as depicted in the ordinance.

Chairman Garrett noted there were no questions for staff, opened the public hearing, and asked for speakers. There being no speakers and no further discussion on the case, Chairman Garrett moved to close the public hearing and recommend approval of case TA120902 as presented by staff. The action and vote being recorded as follows:

Motion: Philipp

Second: Adams

Ayes: Adams, Arredondo, Garrett, Moser, Philipp and Wooldridge.

Nays: None

Approved: **6-0**

Motion: **carried.**