

Introduction

I wanted to take a minute to introduce myself. My name is Pastor Gomez and I have two children. I'm married to my beautiful wife Janet. My wife and I took notice of this location and thought it would be perfect for our business. We currently own another shop just like the one we are trying to open in Grand Prairie. We found that this location had been closed for 6 years. We would like the opportunity to serve our community in Grand Prairie. I know that our business will help generate more revenue for the City and help the people around us. Our current shop is in Oak Cliff and has been going strong for 4 years.

We are aware of the challenges with this location. However, we are fully committed to the community and our neighbors around us. We will strive to keep the building clean at all times. There will be no parking in front of the building. We will not have any of our customers park anywhere around the streets. We will try to minimize noise by closing the Bays doors as cars are being worked on. Our entries and exits will clearly be marked. Our Parking will be marked for Employees and Customers. Our commitment to our customers is to provide high quality and fast service. Quick turnaround will help us and our neighbors.

We have been in this industry for 10 years. I know in my heart that this can work for all parties involved. Allow us to open and we will prove that it will work.

Thank you,

Operational Plan

GP Tire shop

521 West Marshall Drive

Lot Area: 15,625 S. F.

Building Area: 1,820 S.F.

Hours of operation

Monday – Saturday 8:00 am to 7:00 pm

Sundays 9:00 am to 5:00 pm

Employees

- 1.) There will be a total of 3 employees at the time of Opening. Each employee will have designated parking.
- 2.) We will have 1 employee assigned for each section of the Business
 - Tire Shop
 - State Inspection
 - Oil Changes in

Parking and Access:

- 1.) We will remove the canopy closes to Virginia Dr. for parking assignments.
- 2.) Parking will be on the East side of the building.
- 3.) Employee's
 - 3 parking spaces will be assigned for employees.
- 4.) Customer's Parking
 - 6 parking spaces will be assigned for customers. Including a handicap parking.
 - After the customer is parked. Technician will drive the car into the Bay for service.
 - Customers are not allowed to park on the streets.
 - No parking will be assigned in-front of the building.
- 5.) Pick up & Delivery
 - Bay 1 will be assigned for Pick up & Delivery
 - All deliveries will be done before or after hours of Operation Designated truck will enter through West Conner of the building. Coming from W. Marshall Dr.
And Exit through the East Side of the building. Through Virginia Dr.
 - This Bay door will be for any type of delivery
 - Tires
 - Oil
 - Inventory items

Bay 1 "Tire Shop"

Process will proceed as follows:

- 1.) Employee will park the vehicle inside of Bay1

and will replace the tire, according to customer's needs.

- 2.) Employee will close Bay1 while working on the vehicle for noise reduction.
- 3.) Employee will use a 4 ton floor jack for the replacement of the tire.
 - Jacks will be placed inside of the bay in a Designated area.
 - All jacks will place in their area at the beginning of Each day and put up at the end of each day.
 - Air guns and other equipment will be used for The removal of each tire. Each piece of equipment will be put out at the beginning of each day. As well as put away at the end of each day.
 - Equipment
 - Floor Jack
 - Air guns
 - Tire dollies
 - Air Hoses
- 4.) Each damage tire will be stored in the assigned area
 - There will be an assigned area on the East Back Conner of Bay 1
 - Two rows of no more than 6ft high will be used for the damaged tires.
 - Damaged tires will be pick- up at the end of each day.

Note: We will not work on heavy duty trucks or 18 wheelers.

- 5.) Storage
 - New/Used Tires will be stacked in the middle of Bay1 and Bay2. Which will help divide the two bays?
 - They will be stacked two rows 6 feet high towards the back of the building. Not to exceed 25ft long. To meet up with the back of the wall which will all have tires stacked up 6 feet high. Not to exceed 500 square feet.
 - We will use a Rack 6ft X 25ft Long that will hold 81 tires.
 - Rolling Rack 5'6" X 9'6" that holds 24 tires
 - Added 500 square feet of storage detached in the back of the building will be constructed in Phase Two. For the use of New/Used Tires.
 - Sand Trap has been inspected and has been approved by the City.
 - Two extinguishers 20 B.C. will be placed in the assigned areas.
 - No outside tire displays will be used.

Bay 2 "State Inspection"

- Customer will pull up in-front of the Bay.
- Employee will pull up the car inside and proceed with the inspection of the vehicle.
- After completion the technician will pull the vehicle in front of the lobby. Customer will pick up and exit on to Virginia Dr.

Bay 3 "Oil Change and Lube"

- 1.) The designated technician will drive the vehicle inside the bay.

- 2.) Vehicle will be lifted by a 4 ton jack to proceed with the proper oil change.
- Technician will use a special black tub container.
 - The bay will have an oil spill container underneath to cover any kind of splash.
 - After the oil is completely drain. The technician will take the old oil and dump it in a special 250 gallon container.
 - 250 gallon container will be place on the West left corner of bay 3.
 - The used oil filters will be placed in a 55 gallon container.
 - 55 gallon container will be placed besides the 250 gallon container.
 - 3 barrels will be kept along the West side left corner of Bay 3 wall.

New Oil

- 1 oil barrel will be kept on the West left hand corner of bay 3.

Note: We will not be working on heavy duty trucks or 18 wheelers

Pick-up

- Will be collected by Nilco Enterprises. They will also collect the old oil filters. Pick up is assigned the first Wednesday of every month.

Waste & Disposal

- Damaged tires will be pick-up at the end of each day.
- Republic "commercial hand pick up" will pick up all day to day trash once a week.
- Old oil will be kept in 250 gallon barrels and disposed: The first Wednesday of each month by Nilco Enterprises.

Phase 2

New Storage Building and Added parking area in the back of building

We are planning to make these changes in about 1 to 2 years of operations:

- We will concrete the back area (3,552 sq. ft.) for the use of the storage building.
- We will utilize the new paved area for added parking for employees

New 8 X 12 Building

- These will used for storage new and used tires that need storage space.
- Building will be adjacent to bay 1 for easy access.