



# City of Grand Prairie

City Hall  
317 College Street  
Grand Prairie, Texas

## Meeting Agenda Finance and Government Committee

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Tuesday, December 15, 2015

2:30 PM

Development Center  
The Grand Conference Room  
206 W. Church Street, Grand Prairie, TX 75050

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### Regular Meeting

#### Call to Order

#### Agenda Items

- 1      [15-5263](#)      Consider Minutes of November 3, 2015  
  
                 Attachments: [Minutes 11-03-2015.doc](#)
  
- 2      [15-5250](#)      Insurance Fund Monthly Review  
  
                 Attachments: [Ins Fund and UHC Slides thru Oct 2015.pdf](#)
  
- 3      [15-5232](#)      Internal Audit 2016 Audit Work Plan  
  
                 Attachments: [Annual Audit Plan-2016.docx](#)
  
- 4      [15-5240](#)      Resolution updating the City's Financial Management Policy  
  
                 Attachments: [Financial Management Policies \(clean final\) \(3\).docx](#)
  
- 5      [15-5241](#)      One year price agreement with Touch Them All Inc. dba First Check Applicant Screening to perform pre and post- employment background check services city-wide effective December 27, 2015 to December 26, 2016, in the amount of \$15,883 with the option to execute four one-year renewal options, resulting in a total estimated 5-year contract value of \$79,415; and authorize the City Manager to renew the agreement so long as the total contract value does not increase by more than \$50,000 or 25% or the original contract value and that such funds are appropriated annually in the city's budget  
  
                 Attachments: [Expenditure Information-First Check.pdf](#)  
                                 [Employment Screening Cost Analysis Summary.pdf](#)  
                                 [16004 Evaluation Spreadsheets - FINAL.pdf](#)

- 6      [15-5242](#)      Purchase of twenty (20) CF-31 Panasonic “Toughbook” mobile laptops from Austin Ribbon and Computer (ARC), a State approved Department of Information Resources (DIR) vendor, in the amount of \$99,489.40 for the Police Department  
**Attachments:** [15-5242 - MDC Expenditure Form.docx](#)
- 7      [15-5243](#)      Purchase of twenty-three (23) units of the Mobile Video Recording System from L-3 Communications Mobile-Vision, Inc., (L-3) at a cost of \$115,125 through an Inter-Local Agreement with the City of Dallas, Texas.  
**Attachments:** [Police 15-5243.docx](#)
- 8      [15-5246](#)      Resolution authorizing the City Manager to accept a Selective Traffic Enforcement (STEP) grant from the Texas Department of Transportation (TxDOT) for the enforcement of safety belt, child safety seat, speed, intersection traffic control, distracted driving and DWI laws in the amount of \$427,823.85
- 9      [15-5237](#)      Purchase of library furniture, signage and general furnishings from Cultural Surroundings (\$273,244), Intelligent Interiors (\$108,691), Adagio (\$168,124), Southern Aluminum (\$5,886), GL Seaman (\$287,919), Libra-Tech (\$98,525), and Contrax (\$56,108) for a total of \$998,497  
**Attachments:** [15-5237 Library Furniture Exhibit.docx](#)  
[15-5237 FIS Library furniture Contracts.xlsx](#)
- 10     [15-5221](#)      Ordinance amending the Code of Ordinances, Chapter 15, "Library," amending Section 15-8 "Fines and Penalties," to allow staff to set fines and fees with Council approval during the annual budget process
- 11     [15-5161](#)      Ordinance amending the FY 2015/2016 Capital Improvement Projects Budget; Electrical Improvements Project at the Grand Prairie Municipal Airport  
**Attachments:** [15-5161 - Capital Projects Budget Summary](#)
- 12     [15-5157](#)      An ordinance amending the FY 2015/2016 Capital Improvement Projects Budget for a Texas Department of Transportation - Aviation Division (TxDOT-Aviation) Grant for a Wildlife Hazard Assessment Study  
**Attachments:** [15-5157 - Wildlife Hazard Assessment Study.xlsx](#)
- 13     [15-5216](#)      Ordinance amending the FY 2015/2016 Capital Improvement Projects Budget in the amount of \$1,094 and approval of Change Order No. 2 to the Aerofirma Corporation contract for construction of taxilanes associated with a development by Staggerwing Development #4, LLC  
**Attachments:** [15-5216 - Aerofirma Corporation Change Order #2.xlsx](#)

- 14      [15-5217](#)      Ordinance amending the FY 2015/2016 Capital Improvement Projects Budget in the amount of \$26,282 to reimburse Timeless Hangars, Inc., and Aerofirma Corporation for leasehold improvements  
**Attachments:** [15-5217 - Taxilane Construction Reimbursement.xlsx](#)
- 15      [15-5193](#)      Ordinance amending the FY 2015/2016 Capital Improvement Projects Budget and authorize the City Manager to enter into a contract with Infor US Inc. for upgrades and implementation services for improvements to the current Lawson Financial System as follows: Re-configuration services for procurement and accounting modules in the amount of \$127,440, Purchase and implementation of procurement card Employee Self Service (ESS) module in the amount of \$60,000, Lawson training in the amount of \$17,400 for a total project cost in the amount of \$204,840.  
**Attachments:** [15-5193 Lawson](#)
- 16      [15-5244](#)      Professional Engineering Services contract with Teague, Nall and Perkins, Inc. for paving, drainage and waterline design of Seeton Road between Grand Peninsula Parkway and Day Miar Road in the amount of \$424,800  
**Attachments:** [15-5244 TNP Escrow.xlsx](#)  
[15-5244 TNP.xlsx](#)
- 17      [15-5247](#)      Ordinance amending the FY2015/16 Capital Improvement Projects Budget and ratification of a construction contract with North Rock Construction for Emergency Repair and Replacement of the failed concrete drainage channel wall at 811 SE 4th Street (Indian Hill Branch) in the amount of \$244,244.56 with 5% contingency of \$12,212 for a total request of \$256,456.56  
**Attachments:** [15-5247 North Rock.xlsx](#)
- 18      [15-5249](#)      Ordinance amending the FY 2015/2016 Capital Improvement Projects Budget; Change Order/Amendment No. 4 with S.J. Louis Construction of Texas, Ltd. in the amount of \$183,563.30 for Avenue K Street Relief Trunk Sewer construction project  
**Attachments:** [15-5249 Ave K.xlsx](#)
- 19      [15-5164](#)      Award a professional services contract to Brandstetter Carroll Inc., in the amount of \$130,000 and approve a 5% contingency of \$6,500, total cost of \$136,500 for architectural services updating of the Parks, Recreation and Open Space Master Plan  
**Attachments:** [15-5164 Park Master Plan - Capital Projects Budget Summary .xlsx](#)

**Executive Session**

*The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:*

- 1. Section 551.071 "Consultation with Attorney"*
- 2. Section 551.072 "Deliberation Regarding Real Property"*
- 3. Section 551.074 "Personnel Matters"*
- 4. Section 551.087 "Deliberations Regarding Economic Development Negotiations"*

### **Adjournment**

#### *Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A. the Finance and Government Committee agenda was prepared and posted December 11, 2015.*

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*Gloria Colvin, Secretary*

*City Hall is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call Gloria at 972 237-8018 at least 24 hours in advance. Reasonable accommodations will be made to assist your needs.*