

SOLE SOURCE PURCHASE JUSTIFICATION FORM

Date: August 9, 2017

Policy: Sole Source purchases are exempted from bidding requirements as stated in Section 252 of the Local Government Code. State law clarifies sole source as follows:

1. items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;
2. films, manuscripts, or books;
3. gas, water, and other utility services;
4. captive replacement parts or components for equipment;
5. books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials;

Service/Commodity to be Purchased: provide TNR veterinary services for feral and community cats to include transport and overnight recovery and provide sterilization for owned animals on certain occasions.

Identify the need and planned use for the commodity/service.

Grand Prairie Animal Services received a grant from Petco Foundation to provide TNR veterinary services for feral and community cats and provide sterilization for owned animals on certain occasions. TNR services to include: surgery, rabies vaccination, microchip and ear tip. Included should be the cost of transporting the animals to and from clinic location and housing the feral cats overnight for transport back to the shelter the day after surgery. For TNR, Animal Services requests 2 surgery days per week, preferably Tuesday and Thursday. Owned animal surgery events to include: surgery, rabies vaccination and microchip. Included should be the cost of transporting the animals to and from clinic location or cost of mobile MASH onsite.

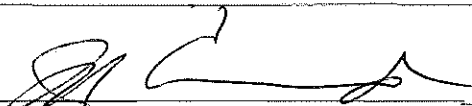
What is unique about this commodity/service? Why are these unique features necessary to meet your department's goals in this project?

Animal Services does not have the capacity to house the cats overnight or provide transportation, this is an absolute requirement needed of this contract. Spay Neuter Network is the only non profit animal agency capable of transporting the cats to/from surgery and house overnight for recovery.

Are there competing products? If there are why will they not work? Please be very specific and identify all research into the subject.

Spay Neuter Network is the only non profit animal agency capable of transporting and housing animals in combination with TNR services.

Director Signature:



Purchasing Manager Signature:

