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PLANNING DEPARTMENT

February 13, 2015

Mr. Jim Hinderaker
City of Grand Prairie
Planning and Development
206 W. Church St.
Grand Prairie, TX 75050

RE: Hi-Tech Manufacturing Co., Inc.

Dear Mr. Hinderaker,

Hi-Tech manufacturing Co., Inc. is a small woman-owned company that specializes in metal fabricating and machining. We are a small job shop and manufacture parts to customers' specifications. With our largest brake at 6 feet, we only make smaller parts, mostly housings to hold electronics. Since we are at the beginning of the process, we often don't know the end user for the parts we make. We make an assortment of parts out of stainless steel, aluminum or copper in the form of faceplates, panels, brackets, adapters, bus bars and boxes according to customer's blueprints. We have also assisted our customers in a custom design to suit their needs.

There are no hazardous materials on site. All plating and painting process are sub-contracted out.

Our normal business hours are 7:00am to 3:30pm. There are times when management is there after hours or on weekends when needed. We have three full time employees and one part-time employee. All deliveries will be made during business hours.

Parking spaces are located on both the north and west sides of the building. There is ample parking for employees and customers who drop by to pick up parts. As a rule, there will usually be no more than two cars in the parking lot during normal business hours.

The building is over 14,000 square feet, with the offices occupying approximately 2,250 square feet. The rest of the building will be used for manufacturing purposes, storage and future expansion.

Please contact me if you have additional questions. My cell is 214-293-8506.

Best Regards

Peggy Chrusciaki
President